



# **YEARLY STATUS REPORT - 2020-2021**

Part A		
Data of the Institution		
1.Name of the Institution	ITS CENTRE FOR DENTAL STUDIES AND RESEARCH	
• Name of the Head of the institution	DR. VINOD SACHDEV	
Designation	Director	
• Does the institution function from its own campus?	Yes	
• Phone No. of the Principal	9811585670	
• Alternate phone No.	9582374054	
• Mobile No. (Principal)	9811585670	
• Registered e-mail ID (Principal)	dental@its.edu	
• Alternate Email ID	devicharanshetty@its.edu.in	
• Address	I.T.S Dental College Delhi- Meerut Road, Muradnagar, Ghaziabad. Uttar Pradesh	
• City/Town	Ghaziabad	
• State/UT	Uttar Pradesh	
• Pin Code	201206	

#### • Affiliated / Constitution Colleges Affiliated • Type of Institution Co-education Location Rural • Financial Status Private • Name of the Affiliating University Dr. Devi Charan Shetty • Name of the IQAC Co-Dr. Devi Charan Shetty ordinator/Director • Phone No. 01232225380 • Alternate phone No.(IQAC) nil • Mobile No: 9811585670 • IQAC e-mail ID dental@its.edu.in Alternate e-mail address (IQAC) nil https://itsdentalcollege.com 3.Website address (Web link of the /sites/default/files AQAR (Previous Academic Year) /AQAR%20Report%202019-20.pdf 4. Was the Academic Calendar prepared Yes for that year? https://itsdentalcollege.com • if yes, whether it is uploaded in the /sites/default/files Institutional website Web link: /Academic%20Calender%202.5.1.pdf

## 2.Institutional status

## **5.**Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation		Validity from	Validity to
Cycle 1	A	3.15	2012		21/04/2012	20/04/2017
Cycle 2	A	3.25	2017		12/09/2017	11/09/2022
6.Date of Establishment of IQAC		12/04/2	2012			

7. Provide the list of funds by Central/ State Government-UGC/ICSSR/ IUCTE/CSIR /DST/DBT/CPE of UGC/PMMMNMTT etc.

				-	
Institution/ Department/Faculty	Scheme		Funding agency	Year of award with duration	Amount
Dr Reema Raina Postgraduatestudent	Researd Fellow	ch	ICMR	01/04/2020	380400
Dr. Kriti Pallavi Postgraduate student	Researd Fellow	ch	ICMR	01/06/2020	447354
Dr. Afreen Postgraduate student	Researd Fellow	ch	ICMR	01/06/2020	437660
Dr. Atiqul Postgraduate student	Researd Fellow	ch	ICMR	10/12/2020	136021
8.Whether composition of IQAC as per latest NAAC guidelines		Yes			
<ul> <li>Upload latest notification of formation of IQAC</li> </ul>		<u>View File</u>			
9.No. of IQAC meetings held during the year		5			
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?		Yes			
<ul> <li>(Please upload, minutes of meetings and action taken report)</li> </ul>		View File			
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?		No			
• If yes, mention the amount		00			

# 11.Significant contributions made by IQAC during the current year (maximum five bullets)

Ensuring that the Covid pandemic has minimal impact on the teaching-learning process by ensuring online lectures, online practicals, and online examination series. Ensuring that all covid-related protocols are being followed in the clinical areas and providing safe quality services to the patients and a substantial number of patients to the students. Starting an express clinic in the department of pediatric dentistry. Implemented an interdisciplinary program for postgraduates wherein students of 1 department were posted in other departments for 1 week each so as to gain theoretical knowledge and diagnostic acumen for the interdisciplinary approach. Promoting advanced research projects by departments has resulted in the institution getting 9 ICMR projects for the years 2021-22 Speciality dental clinics to be started and all department faculty to treat these patients at one point as comprehensive care.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year (web link may be provided).

Plan of Action	Achievements/Outcomes
Maintain Continuity of curriculum during Pandemic	Online lectures, Test Series, Practicals were held ensuring minimal loss of time for students
Separate Express Pedodontic clinic	The clinics have been started and are operational
Postgraduate multidisciplinary teaching	Postings for PG students in other departments to train them for general practice
Ensuring all departments apply for ICMR grants	9 ICMR projects received subsequently
Covid protcols and sterlization to be followed in all areas	Separate aerosol areas made. PPE distributed to staff and all norms followed
Specialty express dental clinic to be opened	The clinics are being developed and will treat patients for all problems under one roof

13.Whether the AQAR was placed before statutory body?

Yes

• Name of the statutory body

Name	Date of meeting(s)
Management review board	04/03/2022

14.Does the Institution have Management Information System?

Yes

• If yes, give a brief description and a list of modules currently operational

Patient management software ORION is used to monitor patient movement, patient inflow, student output, and quality of patient care. All diagnostic and treatment records of the patient are uploaded to the software and can be viewed by all departments. All material consumption and departmental stock of consumable and non-consumable items are in the software and requirements can be uploaded in the same. The software not only provides us with long-term records for comparison but also helps the institute to go paperless. Employee Management Software HR1 is used to manage the salary and leaves of the employees. Login Id is generated for each employee through which they can access their leave records, apply for leaves and check the status of approval of the leaves by the higher authorities. This software also generates salary slips for the benefit of the employees.

TawkTo software The software is a chat portal through which online chatting can be done to provide college information to the students as well as their parents. It has a dedicated portal for interaction between students and teachers, teachers and parents, and patients and doctors. The software is designed to solve the problems of students related to both academics as well as hostels. Parents are provided with information on the activities of their wards and informed about their progress. Almighty help desk- all complaints regarding maintenance matters of the institution are logged to this software. The software has a time-bound escalation system for unresolved complaints ascending up to the highest level of management.

An online public access catalog is deployed at the central library for quick and convenient retrieval of listings of the books in the library. The user can search for books by the name of the author subject or publisher. The system provides information about the availability of the books, the number of copies available, and also the precise location of the book in the library. If the book is already issued then details of the issue can be immediately accessed.

Library automation software Alice for windows. This software is installed for the effective management of the central library. Circulation of books that are book issued and returned is done via software upon scanning the Identity card of the user; the software displays the user information page which is then used to issue the book the return date is also displayed. Student feedback software This is used to obtain feedback from the students. Students are instructed to give feedback regarding academics and also the problems that they face. This allows the institution to take necessary action to resolve the problem.

Extended Profile		
2.Student		
2.1 Total number of students during the year:		584
File Description	Documents	
Data Template No File Uploaded		oaded
2.2 Number of outgoing / final year students d	luring the year:	83

File Description	Docum	ents	
Data Template	Template No File Uploaded		aded
2.3			142
Number of first year students admitted du	ring the	year	
File Description	Docum	ents	
Data Template		No File Uplo	aded
4.Institution			
4.1			1520.05.1.11.
Total expenditure, excluding salary, during the year (INR in Lakhs):			1538.25 lakhs
File Description Documents			
Data Template View		<u>v File</u>	
5.Teacher			
5.1			104
Number of full-time teachers during the year:       124			124
File Description	Docum	ents	
Data Template No File Uplo		aded	
5.2		110	
Number of sanctioned posts for the year:		119	
File Description	ile Description Documents		
Data Template		Viev	v File

#### Part B

## **CURRICULAR ASPECTS**

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum planning, delivery and evaluation thrc defined process as prescribed by the respective regulatory councils and the affiliating Uni

Curriculum Design and Development

Our institution has formulated the curriculum under the guidelines an affiliated institution, we follow the academic Scheme for both M Curriculum as instructed by CCS University. On regular basis, we in national and international speakers to share their knowledge and er students with the latest technology and organize various value-adde

Evaluation and Feedback

The evaluation process is in accordance with the regulations laid c University. Mandatory appearance for three internal assessments pre student for university examination. Students are also assessed at e clinical posting via seminar presentation, the clinical case with c discussion, and viva. Slow learners and fast learners are identifie remedial mesures.

#### Workshops and Additional Training

We organizewebinars, Hands-on Workshops, career counseling, persona development programs, clinical management courses and compulsory ir order to improve the overall development and interpersonal skills c Implant courses and facial aesthetic courses are also organized rec exposes the students to the newer developments in the field of dent these programs aid in improving dental dexterity, technique and unc of treatment planning as a dental professional

File Description	Documents
Minutes of the meeting of the college curriculum committee	https://itsdentalcollege.com/sites/def /1.1.1-Academic%20council%20MOM.
Any other relevant information.	nil

# 1.1.2 - Number of fulltime teachers participating in BoS /Academic Council of Universi year. (Restrict data to BoS /Academic Council only)

File Description	Document
Details of participation of teachers in various bodies(Data Template)	Vi
Scanned copies of the letters supporting the participation of teachers	Vi
Any other relevant information	No Fi

#### 1.2 - Academic Flexibility

**1.2.1** - Number of inter-disciplinary / inter-departmental courses /training across all tl offered by the College during the year

#### 1.2.1.1 - Number of courses offered across all programmes during the year

1	0
Т	υ

02

File Description	Dc
List of Interdisciplinary /interdepartmental courses /training across all the programmes offered by the College during the year	
Minutes of relevant Academic Council/BoS meetings	
Institutional data in prescribed format (Data Template)	
Any other relevant information	

# **1.2.2** - Number of students enrolled in subject-related Certificate/ Diploma / Add-on c against the total number of students during the year

7	9

File Description	Documents
Details of the students enrolled in subject-related	View
Certificate/Diploma/Add-on courses	View
Any other relevant information	No File

#### **1.3 - Curriculum Enrichment**

1.3.1 - The Institution integrates cross-cutting issues relevant to gender, environment and human values, health determinants, Right to Health and emerging demographic issues and Ethics into the Curriculum as prescribed by the University / respective regulative councils

We integrate various cross-cutting issues which enable our students transform into quality professionals as well as responsible citizer ethics. Lectures, webinars, and awareness programs by eminent speak arranged for students to make understand the importance of gender  $\epsilon$  respect for all people in their workplace.

World environment day, Yoga day, world oral health day no tobacco c celebrated. In Covid-19 lockdown webinars by eminent speakers were for students and faculty. Proper protocol for biomedical waste mana followed and to ensure this, lectures on waste management are also students and teachers.

Training on the importance of professional ethics including soft sk speaking to patients, oral health education and its importance, and communication in front of an audience are provided.

All these things help the students to learn the way to behave, interespect their seniors, contemporaries, and juniors.

File Description	Documents
List of courses with their descriptions	https://itsdentalcollege.com/sites/defau/ /Course%20Event.pdf
Any other relevant information	nil

## 1.3.2 - Number of value-added courses offered during the year that impart transferab

3

File Description	Docui
Number of value-added courses offered during the year that impart transferable and life sk	
List of-value added courses (Data template)	
Any other relevant information	

## 1.3.3 - Number of students enrolled in the value-added courses during the year

#### **584**

File Description	Documents	[S
List of students enrolled in value-added courses (Data template)	<u>v</u> :	7ie
Any other relevant information	No Fi	il

**1.3.4** - Number of students undertaking field visits/Clinical / industry internships/rese projects/industry visits/community postings (data for the academic year)

#### File Description

Any other relevant information

List of programmes and number of students undertaking field visits/internships/research projects/industry visits/community postings (Data template)

Total number of students in the Institution

feedback besides such documents made available

#### 1.4 - Feedback System

1.4.1 - Mechanism is in place for obtaining structured feedback on curricula/syllabi from various stakeholders Students Teachers Employer Alumni Professionals	A. All 4 of the above
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File Description	Documents
Stakeholder feedback reports as stated in the minutes of meetings of the College Council /IQAC/ Curriculum Committee	<u>View File</u>
URL for feedback report	https://itsdentalcollege.c /default/files/feedback%2
Data template	<u>View File</u>
Any other relevant information	No File Uploaded
1.4.2 - Feedback on curricula and syllabi obtai from stakeholders is processed in terms of: Options (Opt any one that is applicable): Feedback collected, analyzed and action taker	A. All of the Above

С

#### on the institutional website Feedback collected, analyzed and action has been taken Feedback collected unanalyzed Feedback collected E. Feedback not collected

File Description	Documents
URL for stakeholder feedback report	https://itsdentalcollege. /default/files/feedback%2
Action taken report of the Institution on the feedback report as stated in the minutes of meetings of the College Council/IQAC	<u>View File</u>
Any other relevant information	No File Uploaded

## **TEACHING-LEARNING AND EVALUATION**

#### 2.1 - Student Enrollment and Profile

2.1.1 - Due consideration is given to equity and inclusiveness by providing reservation categories during the admission process.

2.1.1.1 - Number of seats filled against seats reserved for various categories as per ap reservation policy during the year

#### 37

File Description

Copy of letter issued by State Govt. or and Central Government (which-ever applicable) Indicating there served categories to be considered as per the GO rule (translated in English)

Final admission list published by the HEI

Admission extract submitted to the state OBC, SC and ST cell every year.

Annual Report/ BOM report/ Admission report duly certified by the Head of the Institution

Information as per data template

Any other relevant information

#### 2.1.2 - Number of seats filled in for the various programmes as against the approved in

File Description

Relevant details certified by the Head of the Institution clearly mentioning the programs that are not covered under CET and the number of applications received for the same

Any other relevant information

Data template

2.1.3 - Number of Students enrolled demonstrates a national spread and includes stud states

## 2.1.3.1 - Number of students from other states; during the year

73	
File Description	Document
Total number of students enrolled in th	Vi
E-copies of admission letters of the students enrolled from other states	Vi
Institutional data in prescribed format (Data template)	Vi
Any other relevant information	No Fi

## 2.2 - Catering to Student Diversity

File Description	Docur
Any other relevant information	
Criteria to identify slow performers and advanced learners and assessment methodology	:
Details of special programmes for slow performers and advanced Learners	
Student participation details and outcome records	

## 2.2.2 - Student - Fulltime teacher ratio (data for the academic year)

Number of Students	Number of Full Time Teachers
584	124

File Description	Document
List of students enrolled in the preceding academic year	Vi
List of full time teachers in the preceding academic year in the college	Vi
Institutional data in prescribed format (data templates)	<u>Vi</u>
Any other relevant information	No Fi

2.2.3 - Institution facilitates building and sustenance of innate talent /aptitude of individ (extramural activities/beyond the classroom activities such as student clubs, cultural soci

I.T.S-CDSR encourages students to recuperate their hidden talents a not only in curricular activities but also in extra-curricular acti events are planned and organized by the student committees. This ye spite of the pandemic there were 3 major events organized-

"Josh- A Sports Meet" -

Josh is an interclass sports meet in which 600 students of B.D.S ar courses take part enthusiastically.Multiple indoor sports events li badminton, Chess, Carom, Table Tennis, Squash, Pool, Arm Wrestling, ups are conducted at the integrated sports complexof theInstitutior outdoor sports events like basketball, Kho-Kho, Sprint Running, Shc Marathon, Cricket, Tug of War, Tennis, Volley Ball, and Throw ball organized for all the students.

"Hostel Day Celebration" And "PG DAY CELEBRATION" -Hostel day and I celebrated every year and makes the students comfortable with each gives the atmosphere of a home away from home. Different events for Fashion shows, Group dances, Duet dances, and Group Singing. Stalls set up on the theme representing different cuisines of India servir delicacies and numerous games for all.

File Description	Documents
Appropriate documentary evidence	https://www.itsdentalcollege.com/cultural- activities
Any other relevant information	nil

#### 2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods are used for enhancing learning experiences by: Experien Integrated/inter disciplinary learning Participatory learning Problem solving methodologie learning Patient-Centric and Evidence-Based Learning Learning in the Humanities Project-Role play

The institution gives paramount importance to student-centric learn holistic approach to value-based education-

The students learn the clinical aspects of dental surgery by initia performing pre-clinical exercises in an artificial simulation lab. followed by early induction classes for bridging the gap between pr and clinical phases. After gaining confidence in their own abilitie subsequently start treatment procedures under the expert supervisic faculty.

An interdisciplinary approach toward delivering comprehensive treat planning is taught to students by virtue of interdepartmental clini postings.

Reflective learning and patient-centric learning methods are follow the students to develop critical thinking skills for diagnosis, dif diagnosis, treatment planning, and prognosis. Students are encourac the latest articles on various treatment modalities for different c situations and gather evidence for the prognosis of each treatment of their case presentations, journal club, and seminar discussions. The students are given home assignments and video links on basic ar topics for improving their knowledge. Regular MCQ tests, seminars, clubs, case presentations, and e-poster presentations expand studer of learning. students are encouraged to carry out Clinical Research Innovations.

File Description		Documents	
Learning environment facilities with geo tagged photog	raphs	Vie	
Any other relevant information		No File	
2.3.2 - Institution facilitates the use of Clinical Skills Laboratory / Simulation Based Learning The Institution: Has Basic Clinical Skills / Simulation Training Models and Trainers for skills in the relevant disciplines. Has advanced simulators for simulation-based training Has structured programs for training and assessment of students in Clinical Skills Lab / Simulation based learning. Conducts training programs for the faculty in the use of clinical skills lab and simulation methods of teaching-learning	B. Any 3 of the	Above	

File Description	Document
List of clinical skills models	Vi
Geo tagged photographs of clinical skills lab and simulation centre	Vi
List of training programmes conducted in the facilities during the year	Vi
Any other relevant information	No Fi

2.3.3 - Teachers use ICT-enabled tools for effective teaching and learning process includin e-resources

All the faculties of the institution are well trained to use ICT-er for effective teaching and learning process. All lecture halls are smart boards, desktop computers, internet, and audiovisual aids for learning of students. Wi-Fi facility is provided for free to all te well as students. With more than 450 E-journals, 7000 textbooks, 20 books, and 70 High Impact specialty Journals titles, there is an ex Library infrastructure on the campus. All clinical departments have seminar halls with projector facilities that enable micro-teaching. procedures are taught to students with the help of various e-learni and through animated as well as clinical videos. Special surgical p which are done in the clinical departments are streamed live to the halls for learning about recent advances in the particular topic.

For the Year in Consideration- Online lectures were held for the st Zoom Platform which was purchased by the institution. For interns, test series was conducted along with online discussions. All lectur uploaded as PowerPoint presentations and contain video links for ea

#### understanding.

# Videos were made by the faculty and presented to the students to unvarious practical work.

File Description	Documents
Details of ICT-enabled tools used for teaching and learning	https://itsdentalcollege.com/sites/d /ICT%202.3.3pdf
List of teachers using ICT-enabled tools (including LMS)	All Teachers use ICT enabled
Webpage describing the "LMS/ Academic Management System"	https://itsdentalcollege.com/sites/d /LMS%202.3.3pdf
Any other relevant information	nil

#### 2.3.4 - Student : Mentor Ratio (preceding academic year)

Number of Mentors	Number of Students
51	454

File Description	Documents
Details of fulltime teachers/other recognized mentors and students	Vi
Any other relevant information	No Fil

2.3.5 - The teaching learning process of the institution nurtures creativity, analytical skille among students

The teaching-learning process of the institution nurtures:

Creativity:

Students are grouped together to undertake research projects design address an existing issue close to the student's heart or to develc innovate oral health education material via Clinical innovation.

Analytical skills:

The students learn the clinical aspects of dental surgery by initia performing pre-clinical exercises in the artificial simulation lab. followed by early induction classes for bridging the gap between th clinical and clinical phases. After gaining confidence in their owr students subsequently start treatment procedures under the expert s of senior faculty. The faculty act as facilitators and students dev critical thinking skills for diagnosis, differential diagnosis, tre planning, and prognosis.

Innovation among students:

The college promotes innovation and invention which is demonstrable awards won by students like the "Young Achiever's Awards" The insti promotes research among the students and is also encouraging studer lateral thinking and innovating for filing patents. the institution

# provides a research lab facility to students and encourages them to ICMR projects.

File Description	Documents
Appropriate documentary evidence	https://itsdentalcollege.com/centre-for research
Any other relevant information	nil

## 2.4 - Teacher Profile and Quality

## 2.4.1 - Number of fulltime teachers against sanctioned posts during the year

### 124

File Description

Any other relevant information

List of fulltime teachers and sanctioned posts for year certified by the Head of the Institution (Data template)

Sanction letters indicating number of posts (including Management sanctioned posts) by competent authority (in English/ translated in English)

2.4.2 - Number of fulltime teachers with Ph.D./D.Sc./D.Lit./ DM/M Ch/DNB in super spe PG degrees (like MD/ MS/ MDS etc.,) in Health Sciences for recognition as Ph.D guides a eligibility criteria stipulated by the Regulatory Councils during the year

2.4.2.1 - Number of fulltime teachers with Ph.D/ D.Sc./ D.Lit./DM/ M Ch/ DNB in super other PG degrees in Health Sciences (like MD/ MS/ MDS etc.,) for recognition as Ph.D g eligibility criteria stipulated by the Regulatory Councils. During the year data to be en

#### 40

File Description

List of fulltime teachers with Ph.D/D.Sc./D.Lit./DM/M Ch/DNB in super specialities / other PG degrees in Health Sciences (like MD/ MS/ MDS etc.,) for recognition as Ph.D guides as per the eligibility criteria stipulated by the Regulatory Councils /Affiliating Universities and the number of fulltime teachers for the year

Copies of Guide-ship letters or authorization of research guide provided by the university

Any other relevant information

# 2.4.3 - Total Teaching experience of fulltime teachers in number of years (data for the year)

540

File Description

List of teachers including their designation, qualifications, department and number of years of teaching experience (Data Template)

Dc

D

Dc

Any other relevant information

# 2.4.4 - Number of teachers trained for development and delivery of e-content / e-cou year

#### 59

**File Description** 

Reports of the e-training programmes

e-contents / e-courses developed

Year -wise list of full time teachers trained during the year

Certificate of completion of training for development of and delivery of econtents / e-courses / Video lectures / demonstrations

Web-link to the contents delivered by the faculty hosted in the HEI's website

Any other relevant information

2.4.5 - Number of fulltime teachers who received awards and recognitions for excelle student mentoring, scholarships, professional achievements and academic leadership National, International levels from Government / Government-recognized agencies / reprofessional associations / academies during the year

00

File Description	Documents
Institutional data in the prescribed format/ Data template	No File
e-copies of award letters (scanned or softcopy)	No File
Any other relevant information	No File

2.5 - Evaluation Process and Reforms

2.5.1 - The Institution adheres to the academic calendar for the conduct of Continuous In and ensures that it is robust and transparent

Academic calendars are systems by which we define achievable landma a year in an academic institution. It is the framework for routine of internal evaluations, university examinations, vacationsand also schedules in one academic year.

The academic calendar consists of lecture and Clinical posting sche students, Dates for conduction of various internal assessments, dat vacations, holidays and preparatory leaves for the said year. The s to be strictly followed throughout the year, any changes in those s can only be done by the Registrar after thoroughly addressing the r consequences of the changes with the respective Academic committee.

Any changes or variations in the dates are pre intimated to the cor

authority and studentrepresentatives. Pre communicating the year pl the students to arrange their study plan accordingly so that they m their clinical goalsAlso for the faculty it is helpful in lecture p topics coverage, syllabus completion, and timely preparation of ass sheets to be handed over to the students. After each internal asses sheet evaluation and result declaration timeline have been set to 1

File Description	Documents
Academic calendar	https://itsdentalcollege.com/sites/defau /Academic%20Calender%202.5.1.pdf
Dates of conduct of internal assessment examinations	https://itsdentalcollege.com/sites/defau /Internal%20Examination%20%20Schedules%20
Any other relevant information	nil

2.5.2 - Mechanism to deal with examination-related grievances is transparent, time-bound Provide a description on Grievance redressal mechanism with reference to continuous inter matters relating to University examination for submission of appeals, providing access to provision of re-totaling and provision for reassessment within 100 - 200 words

- The examination committee, comprising of a senior teacher as cc other teaching staff as members, is constituted to handle the i regarding conducting of examinations & evaluation process. The strictly follows rules & guidelines as issued by the affiliatin university/DCI during conducting internals and sent up examinat
- As per DCI/University rules, three internal assessments are giv students during each Academic class.
- University Examination related grievances is conducted on three Rechecking, Reevaluation and Challenging.
- After declaration of concerned internal Exams, answer scripts a students to have an idea of their performance in the Exam. If t across any doubts, clarification is given by providing a set st format answer scripts which is been written by a subject expert
- After preparing the assessments report, the copy of the same is the Student web portal. By adopting the criteria as per the dir affiliating university, complete transparency is maintained in assessment Exam.
- Any grievances related to Internal question paper like out of s repeated questions, the improper split of marks, marks missed, the distribution of Question paper & Answer sheets are addresse principal/Registrar.

File Description

Doc

Details of University examinations / Continuous Internal Evaluations (CIE) conducted during the last year

#### Number of grievances regarding University examinations/ Internal Evaluation

Any other relevant information

2.5.3 - Reforms in the process and procedure in the conduct of evaluation/examination; in automation of the examination system. Describe the reforms implemented in internal eva examinations with reference to the following within 100 - 200 words Examination procedu integrating IT Continuous internal assessment system Competency-based assessment Work assessment Self assessment OSCE/OSPE

We provide all examination-related information to students digitall EMS.

- Examination Management System (EMS) services are available to i the activities in the examination system. The pre and post-exam activities are integrated, starting with examination notificati
- Payment gateway through Zoho, Paytm, etc, is also available for of various exam fees online by the students to make the registr online for various services.
- The EMS is enabling the student to download the results online. automation of the examination process helps in the successful e examination processes such as examination schedule, seating arr attendance monitoring, Marks data entry, and preparation of prc results.
- Weekly Class Assignmentson topics covered during the week andda assignments are given. This ensures that the student has paid a the classes and has also attempted all daily home assignments w required rigor.
- In-class questions and answers are held after every lecture.
- MCQ exams are also held regularly for self-assessment of the st
- Clinical competency exams are held in departments that are obje structured, and involve the evaluation of various competencies.
- Provision has been made for the conduct of remedial examination Internal Exams or clinical competency evaluations.

File Description	Documents
Information on examination reforms	https://itsdentalcollege.com/sites/defau /2.5.3%20Examination.pdf
Any other relevant information	nil

2.5.4 - The Institution provides opportunities to students for midcourse improvement of performance through specific interventions. Opportunities provided to students for midcourse improvement of performance through: Timely administration of CIE On time assessment and feedback Makeup assignments /tests Remedial teaching/ support

A. All of the Above

File Description	Doc
List of opportunities provided for the students for midcourse improvement of performance in the examinations	
Information as per Data template	
Policy document of midcourse improvement of performance of students	
Re-test and Answer sheets	
Any other relevant information	

#### 2.6 - Student Performance and Learning Outcomes

2.6.1 - The Institution has stated the learning outcomes (generic and programme-specific attributes as per the provisions of the Regulatory bodies and the University; which are con the students and teachers through the website and other documents

The learning outcomes of both BDS and MDS programs are defined by t affiliating university and the Dental Council of India and the coll the necessary steps for implementing the curriculum in order to ack learning outcomes. The information about outcomes is communicated t students and teachers through the website of the college and in the program.

Important Basic Attributes for the students are.

- Incorporation of basic clinical and laboratory skills through a simulation labs.
- Interdisciplinary approach to engaging the students for better following the practice through evidence-based dentistry
- Organizing programs like Clinico-pathological conferences, Cont Education programs, triple O, and Webinars with the aim of enha knowledge and skills.
- Following the Importance of Sterilisation and infection control practice.
- Organizing programs like camps and hospital postings to engage outreach programs.
- Management of patients with special reference to pediatric, ger medically compromised, and disabled patients through skill base programs.

File Description	Documents
Relevant documents pertaining to learning outcomes and graduate attributes	https://itsdentalcollege.com/sites/default/ /BDS_Course_Regulation_2007_alongwith_Amendme
Methods of the assessment of learning outcomes and graduate attributes	As mentioned
Upload Course Outcomes for all courses (exemplars from Glossary)	DCI outcomes as uploaded on website.https://itsdentalcollege.com/sites/defa /bds_course_regulation_2007_alongwith_amendme
Any other relevant information	nil

#### 2.6.2 - Incremental performance in Pass percentage of final year students in the year

#### File Description

List of Programmes and the number of students passed and appeared in the final year examination for the year

Link for the annual report of examination results as placed before BoM/ Syndicate/ Governing Council for the year.

Reports from Controller of Exam (COE) office/ Registrar evaluation mentioning the relevant details and the result analysis performed by the institution duly attested by the Head of the Institution

Trend analysis for the last year in graphical form

Data template

Any other relevant information

2.6.3 - The teaching learning and assessment processes of the Institution are aligned with learning outcomes. Provide details on how teaching learning and assessment processes are achieve the generic and program-specific learning outcomes (for each program) within 10

Implementation of the curriculum for BDS and MDS programs is carrie through proper planning by following the academic calendar in terms timetables, the conduct of internal examinations, and practical cla Outcomes are based on the DCI guidelines and we have a structured a methodology of a continuous comprehensive assessment so as to provi students with opportunities to correct their errors and improve the knowledge. The learning process involves didactic and practical/cli training. The outcome of the learning process is derived from the p in day-to-day evaluations, and internal evaluations. the final asse through theuniversity examinations. The students are also encouraged various value-added courses offered by the college that impart basi skills and other executive development programs for enhancing commu skills involving patients.

For students of the MDS program based on their specialty, the depar implement the curriculum to fulfill the objectives of the specialty academic activities like Main Dissertation, Library Dissertation, S Journal clubs, case presentations as well as presentations in varic conferences and the clinical procedures related to their specialty. activities lead to the necessary program outcomes which are again a daily and through internal and university examinations.

File Description	Documents
Programme-specific learning outcomes	https://itsdentalcollege.com/sites/defau/ /skills%208.1.10.pdf
Any other relevant information	nil

2.6.4 - Presence and periodicity of parent-teachers meetings, remedial measures underta outcome analysis. Describe structured mechanism for parent-teachers meetings, follow-u and outcome analysis within 100 - 200 words

The Parent-Teacher meetings are to be conducted at the following ti

- Orientation programs for Undergraduates and Postgraduates
- Whitecoat Ceremony for Undergraduates
- Convocation Ceremony for Undergraduates and Postgraduates

All parents are intimated about the meeting well in advance from th Principal's office via letters, email, and SMS with the details of student's performance in academics and attendance. Parents are bric the student's clinical/ pre-clinical work completion, academic perf progress. Deficiencies are identified and the avenues for improveme explained and documented. Disciplinary issues, if any, are also dis the parents. For parents unable to come on the specified date, SMS, and posts are sent and they are asked to meet at another convenient Parents are asked to give feedback about teaching-learning assessme infrastructure, and hostel. Feedback analysis and reports are made. points are noted down for corrective measures.

Outcome: The above innovative practice was positively reflected in university results and it became evident that students who were und performing during the academic year scored high marks in the univer examinations and progressed to the next academic year with confider

For the mentioned academic year due to pandamic the meetings were r

#### **File Description**

Proceedings of parent -teachers meetings held during the year

#### Follow up reports on the action taken and outcome analysis.

Any other relevant information

#### 2.7 - Student Satisfaction Survey

#### 2.7.1 - Online student satisfaction survey regarding teaching learning process

#### https://itsdentalcollege.com/sites/default/files/Student %20%20Satisfaction%202.7.pdf

File Description	Documents
Any other relevant information	No File Uplo

## **RESEARCH, INNOVATIONS AND EXTENSION**

#### 3.1 - Resource Mobilization for Research

# 3.1.1 - Number of teachers recognized as PG/ Ph.D research guides by the respective during the year

#### 40

#### File Description

Copies of Guide-ship letters or authorization of research guide provide by the university

Information as per Data template

Any other relevant information

List of full time teachers recognized as PG/ Ph.D guides during the year.

List of full time teacher during the year.

# 3.1.2 - Number of teachers awarded national /international fellowships / financial sup advanced studies/collaborative research and participation in conferences during the y

2	

File Description	Docum
Fellowship award letter / grant letter from the funding agency	
List of teachers and their national/international fellowship details (Data templates)	
E-copies of the award letters of the teachers	
Any other relevant information	No F

3.1.3 - Number of research projects/clinical trials funded by government, industries a governmental agencies during the year

Number of Research Projects	Amount / Funds Received	
4	1401435	
File Description		Documents

List of research projects and funding details during the year (Data template)	View
List of research projects and funding details during the year (Data template)	View
Link for funding agencies websites	https://www.
Any other relevant information	No File

#### 3.2 - Innovation Ecosystem

3.2.1 - The Institution has created an ecosystem for innovations including Incubation Cent initiatives for creation and transfer of knowledge. Describe the available Incubation Centi of its functioning (activities) within 100 - 200 words

A comprehensive CBCT Training program was conducted by "Centre for Imaging" under the Department of Oral Medicine and Radiology for the Post Graduate students of all specialties from 23rd December to 24t 2020. Department of Oral Pathology and Microbiology and Centre for research conducted a four day workshop on Advanced Molecular Diagno and RFLP techniques and Postgraduate Student exchange program from th February 2019. Hand-on training on Polymerase Chain Reaction (PC Restriction Fragment Length Polymorphisms (RFLP) techniques were de all 50 participants. An informative introductory course (Lecture on) on "Nitrous Oxide Inhalational sedation" was organized by the I Pediatric and Preventive Dentistry, I.T.S Dental College, Ghaziabac September 2019 with 60 delegates followed by a step by step demonst the inhalation sedation with nitrous oxide.

Department of Prosthodontics organized - Implant Course in associ CWM implants in collaboration with Pusan National University, South July, 2019. There were total 61 participants (36 Interns & 25 Postg who enrolled for the implant course. An informative and Hands-on ( Course on "Facial Aesthetics - Non Surgical Facial Transformations, organized by the Department of Periodontology, I.T.S Dental College on 8-9 th July 2019 in collaboration with the International Academy Aesthetic Training (IAAT), Sweden and there were 16 participants.

File Description	Documents
Details of the facilities and innovations made	https://www.itsdentalcollege.com/cen advanced-research
Any other relevant information	nil

3.2.2 - Number of workshops/seminars conducted on Intellectual Property Rights (IPR) methodology, Good Clinical, Laboratory, Pharmacy and Collection practices, writing fo Grants and Industry-Academia Collaborations during the year

1	2
Ŧ	5

File Description	Documents
List of workshops/seminars during the year(Data template)	Vie
Reports of the events	Vie

Any other relevant information	

No File

#### 3.3 - Research Publications and Awards

File Description	Documei
Institutional Code of Ethics document	<u>v</u>
Minutes of meetings of the committees with reference to the code of ethics	<u>v</u>
Any other relevant information	No Fi

3.3.2 - Number of Ph.D/ DM/ M Ch/ PG Degree in the respective disciplines received pe PG teachers\* of the Institution during the year

3.3.2.1 - Number of Ph.D.s /DM/M Ch/PG degrees in the respective disciplines received recognized PG teachers\* of the Institution during the year

• .

#### File Description

Any other relevant information

List of Ph.D.s /DM/MCh/PG degrees in the respective disciplines received during the year

List of teachers recognized as guides during the year

Information as per Data template

Letter of PG guide recognition from competent authority

3.3.3 - Number of papers published per teacher in the Journals notified on UGC -CARE website/Scopus/ Web of Science/ PubMed during the year

3.3.3.1 - Number of research papers published per teacher in the Journals notified or website/Scopus/ Web of Science/ PubMed during the year

22

#### File Description

Number of research papers published per teacher in the Journals notified on UGC website/Scopus/ Web of Science/ PubMed during t

Dc

Web-link provided by institution in the template which redirects to the journal webpage published in UGC notified list

Information as per Data template

Any other relevant information

3.3.4 - Number of books and chapters in edited volumes/books published and papers p national/ international conference proceedings indexed in UGCCARE list on the UGC w Web of Science/ PubMed/ during the year

09

File Description

List of books and chapters in edited volumes/books published with ISBN and ISSN number and papers in national/ international conference proceedings during the year

Information as per Data template

Any other relevant information

3.4 - Extension Activities

3.4.1 - Number of extension and outreach activities carried out in collaboration with | International agencies, Industry, the community, Government and NonGovernment org through NSS/NCC during the year

12

File Description

List of extension and outreach activities during the year (Data Template)

List of students in NSS/NCC involved in the extension and outreach activities during the year

Detailed program report for each extension and outreach program should be made available, with specific mention of number of students and collaborating agency participated

Any other relevant information

#### 3.4.2 - Number of students participating in extension and outreach activities during th

378

File Description

Reports of the events organized

List of extension and outreach activities conducted with industry, community etc for the last year (Data template)

List of students who participated in extension activities during the year

Geotagged photographs of extension activities

3.4.3 - Number of awards and recognitions received for extension and outreach activities Government / other recognised bodies during the year. Describe the nature and basis of a /recognitions received for extension and outreach activities of the Institutions from Gove recognised bodies during the year within 100 - 200 words

"During these tough times, I.T.S Ghaziabad is making tremendous eff provide support to thousands of people each passing day with its "V Matrubhoomi" initiative. Every day, more than 2000 hungry people ar We target to extend the support and feed approx 8000 people per day Packets comprising rice, pulses, salt, oil, atta/flour are being di more than 1000 families daily. Thousands of Sanitizer bottles have provided to the doctors, hospital workers, and police force.

The college also has a robust public health department which conduc outreach programs and camps for awareness and treatment of the gene population

File Description	Doc
List of awards for extension activities in the year	
e-copies of the award letters	
Any other relevant information	

3.4.4 - Institutional social responsibility activities in the neighbourhood community in terr environmental issues like Swachh Bharath, health and hygiene awareness and socio-econo development issues carried out by the students and staff during the year. Describe the im extension activities in sensitizing students to social issues and holistic development withir

Thus, ITS Centre for dental Studies and Research, Murad Nagar invit Santosh Kumar, who is the president of Wild Kungfu Association, and Black Belt of Karate who demonstrated martial arts self defence aga striking opponent. The female students and the faculty were given k training on self-defence. The demonstration included reality based and how to handle the situation on street fight. The female student active participation in these self defence activities demonstrated master. Also, the students performed Nukkad Natak on the theme "Won leadership: Acheiving an equal future in a COVID-19 world". An oral was also organised for BDS students on the topic "Nutrition and Ora Women."

The college has a village adoption scheme wherein the people are edrelated to these problems.

provided information to people regarding social distancing and mask

File Description	Documents
Details of Institutional social responsibility activities in the neighbourhood community during the year	https://itsdentalcollege.com/s: /files/UNIQUENESS%20(1)

Any other relevant information

https://itsdentalcollege.com/s: /files/UNIQUENESS%20(1)

## 3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, faculty exchange, student exc Industry-internship etc. per year for the year

2

File Description

Certified copies of collaboration documents and exchange visits

Any other relevant information

List of collaborative activities for research, faculty/student exchange etc. (Data template)

Detailed program report for each extension and outreach program should be made available, with specific mention of number of students and collaborating agency participated and amount generated

# 3.5.2 - Total number of Functional MoUs with Institutions/ Industries in India and abroacta academic, clinical training / internship, on-the job training, project work, student / fa collaborative research programmes etc. during the year

1

File Description

List of functional MoUs for the year (Data Template)

E-copies of the MoU's with institution/ industry/corporate house, Indicating the start date an completion date

List of partnering Institutions/ Industries /research labs with contact details

Any other relevant information

## INFRASTRUCTURE AND LEARNING RESOURCES

## 4.1 - Physical Facilities

4.1.1 - The Institution has adequate facilities for teaching- learning. viz., classrooms, lab computing equipment etc. Describe the adequacy of facilities for teaching-learning viz., c enabled classrooms, seminar halls, facilities for clinical learning, learning in the communi Teleconferences, AYUSH-related learning cum therapy centre, well-equipped laboratories as stipulated by the appropriate Regulatory bodies within 100 - 200words

The college provides a world class infrastructure to fulfill all phacademic requirements for the students. The college is equipped wit technology including ICT enabled classrooms, air conditioned semina expansive auditoriums. Three auditoriums of seating capacities of A with seating capacity of 458, 200 and 168 provide convenient execut programs, guest lectures.

A Seminar Hall with a seating capacity of 30 in each department wit for projecting lecture, sessions, seminars, and journal clubs.Pre-c Prosthodontics Lab and Pre-clinical Prosthodontics Conservative Der with Phantom Head Models are designed as artificial simulation cent institute has Anatomy Cadaver Hall, Basic Biochemistry Lab, Microbi General Pathology specimen Hall, Pharmacology Lab, Oral Pathology a Histology Lab with demonstration rooms which can accommodate 75 stu time.

Advanced Library composes of an area of more than 5000 sq. ft. The fully air conditioned with an ambient environment for study and res purpose. The central library includes undergraduate and postgraduat faculty lounge, Journal section, reference section, online OPAC sea internet browsing centre, circulation counter and photocopy section total seating capacity of 200 students.

File Description	Documents
List of available teaching-learning facilities such as Class rooms, Laboratories, ICT enabled facilities including Teleconference facilities etc., mentioned above	https://itsdentalcollege.com/si /files/4.2.1%20list%20of%20fac
Geo tagged photographs	https://itsdentalcollege.com/si /files/4.1.1%20geo%20tagged%20
Any other relevant information	nil

4.1.2 - The Institution has adequate facilities to support physical and recreational require students and staff - sports, games (indoor, outdoor), gymnasium, auditorium, yoga centre cultural activities. Describe the adequacy of facilities for sports, games and cultural activ specification about area/size, year of establishment and user rate within 100 - 200 words

The institution believes in the overall development of the student regard has an integrated sports complex with Badminton, squash, and tennis games along with many indoor board games. there is a tennis football ground, cricket area and various areas for netball sports. this, there is a Gymnasium and yoga area. the hostel also has facil video games.

There are also multiple auditoriums with sound systems and State of lighting systems for various cultural activities. The institution a multiple events every year so that the students may participate in and cultural activities.

File Description	Documents
List of available sports and cultural facilities	https://itsdentalcollege.com/sites/defau./LIST%204.1.1.pdf
Geo tagged photographs	https://itsdentalcollege.com/sites/defau /4.1.2%20GEO%20TAGGED%20PHOTOS.pd:
Any other relevant information	nil

4.1.3 - Availability and adequacy of general campus facilities and overall ambience: Descr availability and adequacy of campus facilities such as hostels, medical facilities, toilets, c office, bank, roads and signage, greenery, alternate sources of energy, STP, water purifica (within 100 - 200 words)

The campus spread across 6.2 acres .Adequate security facilities ar to students, faculties and the patients.Solar panels are installed rooftop and aid as an alternative source of energy. Every exit point hospital to lecture halls, hostels and grounds are equipped with bi and ID card. The campus separate hostel complex for ug and pg studer accommodation for both girls' and boys'. Shared accomodations are a with the optional facility for air conditioned rooms. Accommodation faculties is provided in the campus. The in-house employees can chc apartment of different sizes to villas to reside. The campus has a k canara bank which is open during normal banking hours. The campus ha shop stocked with all the medicines and equipments for the convenie patients and campus residents. The college has a magnificent food cc functions throughout the day.A coffee day outlet is also situated f benefit of the employees and students. There are 3 Auditoriums for h wide variety of cultural activites as well as academic programs. The of the art boardroom with teleconference facilities for hosting wek meetings.

File Description	Documents
Photographs/ Geo tagging of Campus facilities	https://itsdentalcollege.com/sites/defau /4.1.3%20geo%20tagged%20photos.pd
Any other relevant information	nil

4.1.4 - Number of expenditure incurred, excluding salary, for infrastructure developm augmentation during the year

49	70	60	00	)

File Description	Docume
Audited utilization statements (highlight relevant items)	<u>v</u>
Details of budget allocation, excluding salary during the year (Data template)	<u>v</u>
Any other relevant information	No Fi

#### 4.2 - Clinical, Equipment and Laboratory Learning Resources

4.2.1 - Teaching Hospital, equipment, clinical teaching-learning and laboratory facilities a the respective Regulatory Bodies. Describe the adequacy of the Teaching Hospital, equipn teachinglearning and laboratory facilities as stipulated by the respective Regulatory Bodie 200 words

The teaching hospital at ITS CDSR is a vast multi chaired unit with chairs and an average OPD flow of 600+ patients per day. We have de specialities with Post-Graduation currently running in 9 department number of faculty required in each department, the number of dental number of patients, lab equipments, academic activities, department as central library are all in sync with the requirements of DCI as Chaudhary Charan Singh University.

We have digital X-ray systems for single radiographs as well as CBC an advanced radiograph. The students in the institute are first tra Artificial Stimulation Lab and later given a free hand to work on p each department we have attached laboratories for patient lab work. high quality CAD-CAM lab which allows our students to work with bes precision appliances that matches the global standard. The infrastr area of each department is as per the DCI guidelines. All patient c stored and can be retrieved from an online portal "Orion" which is cyber security so as to protect patient data.

File Description	Documents
The facilities as per the stipulations of the respective Regulatory Bodies with Geo tagging	https://itsdentalcollege.com/sites/de /4.2.1%201ist%20of%20faculties
The list of facilities available for patient care, teaching-learning and research	https://itsdentalcollege.com/sites/de /4.2.1%201ist%20of%20faculties
Any other relevant information	nil

4.2.2 - Number of patients per year treated as outpatients and inpatients in the teach the year

#### 4.2.2.1 - Number of patients treated as outpatients in the teaching hospital during the

19869

File Description	Documents
Any other relevant information	No File Uploaded
Details of the teaching hospitals (attached hospital or shared hospitals after due approval by the Regulatory Council/ University) where the students receive their clinical training.	<u>View File</u>
Outpatient and inpatient statistics for the year	<u>View File</u>
Link to hospital records/ Hospital Management Information System	https://orion.its.edu.ir /index.php?action=Login&mod login_module=Home&login_act

D

# 4.2.3 - Number of students exposed to learning resource such as Laboratories, Animal Garden (in house OR hired) during the year

# 4.2.3.1 - Number of UG students exposed to learning resource such as Laboratories, A Herbal Garden (in house OR hired) during the year

#### 355

#### File Description

Detailed report of activities and list of students benefitted due to exposure to learning resource

Details of the Laboratories, Animal House & Herbal Garden

Number of UG, PG students exposed to Laboratories, Animal House & Herbal Garden (in house OR hired) per year based on time-table and attendance

Any other relevant information

File Description	Dc
Description of community-based Teaching Learning activities (Data Template)	
Details of Rural and Urban Health Centers involved in Teaching Learning activities and student participation in such activities	
Government Order on allotment/assignment of PHC to the institution	
Any other relevant information	

#### 4.3 - Library as a Learning Resource

4.3.1 - Library is automated using Integrated Library Management System (ILMS). Describe Management System of the Library within 100 - 200 words

Central library has a rich collection of text books, reference book number of International / National Journals, Newspapers and Magazir provides electronic resources (E-Journals, E-Books, E-Question Pape to all students and faculty for an anytime access to the study mate library study material is also easily accessible on all computer sy college campus.

The library is centrally located on Ist floor, with area of 8047 sc seating capacity of 213 users. The entire library covered by CCTV c

surveillance. The central library includes Undergraduate & Postgrad faculty lounge, Journal Section, Reference section, online OPAC sea internet browsing centre Digital Library, circulation counter & Phc section.

Integrated Library Management System: Library is fully automated wi for Windows' software. It is used for various operations like Inqui Circulation, Cataloguing, Management Reports, OPAC (Search by borrc different ways).

Software facilitates automatic generation of keywords and has digit lending facility. The library is equipped with multiple computers a facility.

The library offers many services in support of academic and researc as; Circulation Service, Reference Service, Printing / Scanning Ser Question Bank facility. Year of compilation of automation is 2006.

File Description	Documents
Geo tagged photographs of library facilities	https://itsdentalcollege.com/sites/defau /4.3.1%20geo%20tagged%20photos.pd
Any other relevant information	nil

4.3.2 - Total number of textbooks, reference volumes, journals, collection of rare books, Digitalized traditional manuscripts, Discipline-specific learning resources from ancient Inc special reports or any other knowledge resource for library enrichment

Library is the heart of any institution and is more so in case of I main goal of the library is to serve the academic community in best Library is located in the administrative block and it avowals a lar dentistry related educational CDs, Text Books, Journals, software a study materials considering all departments, specific to their fiel specialization & requirements, We have bright strategic plan for lik is to digitalise it completely. In order to digitalize our library, accessibility of advanced journals and other study materials for ou staff is proposed round the clock which is enhanced with a 24 hours Internet access enabling students to stay abreast with the latest developments. The books have been upgraded to 10128 between the year which include 7804 text books & 2324 Reference books. The number of has been upgraded to 326 e-Journals & 37 International & 26 Nationa printed Journals. Library also provide online access to websites su host & institutional online free library which can access all speci journal.

File Description	Documents
Data on acquisition of books / journals /Manuscripts /ancient books etc., in the library	https://itsdentalcollege.com/sites/de /DATA.pdf
Geotagged photographs of library ambiance	https://itsdentalcollege.com/sites/de /4.3.2%20geo%20tagged%201ibrary

Any other relevant information	<u>nil</u>						
4.3.3 - Does the Institution have ar membership / registration for the f journals / e-books consortia E-Shoo Shodh ganga SWAYAM Discipline-spe	ollowing: 1 e - Ih Sindhu		y 1	of	the	Above	

File Description	Doc
Details of subscriptions like e-journals, e-Shodh Sindhu, Shodh ganga Membership etc. (Data template)	
E-copy of subscription letter/member ship letter or related document with the mention of year to be submitted	
Any other relevant information	

# 4.3.4 - Annual expenditure for the purchase of books and journals including e- journa year (INR in Lakhs)

#### 477000

File Description	Do
Audited Statement highlighting the expenditure for purchase of books and journal / library resources	
Details of annual expenditure for the purchase of books and journals including e-journals during the year (Data template)	
Any other relevant information	

4.3.5 - In-person and remote access usage of library and the learner sessions/library usage organized for the teachers and students (data for the academic year) Describe in-person a access usage of library and the learner sessions/library usage programmes organized for t students data for the preceding academic year within 100 - 200 words

Our students and faculty use library regularly to upgrade themselve research. For proper scholarly research, scholarly articles from sc history, legal or other professional journals, newspaper archives, journals, medical research, globally-collected post-graduate disser journal indexing and abstracts, government publications, electronic much more, all available free from the library.

Library technicians always offer research assistance to all. Studer access books and other learning materials such as videos. The libra system to access these resources.

Library access to our students is from 8:30 a.m to 10:00 p.m every gazetted holidays and for our faculties as per their working timing

The users are oriented about the type of resources & data base avai library at the time of admission. Users of the library are also tra using OPAC system, accessing online journals & information, journal they are also assisted in manually retrieving print issues of journ

D. Any 1 or 2 of the Above

File Description	Documents
Details of library usage by teachers and students	https://itsdentalcollege.com/sites/defa /4.3.5%201ibrary%20usage.pdf
Details of library usage by teachers and students	https://itsdentalcollege.com/sites/defa /4.3.5%201ibrary%20usage.pdf
Any other relevant information	nil

# All users are updated about the new arrivals, new titles & new issu regularly.

#### 4.3.6 - E-content resources used by teachers: MOOCs platforms SWAYAM Institutional LMS e-PG-Pathshala Any other

File Description	Documents
Links to documents of e-contents used	View Fi
Data template	View Fi
Any other relevant information	No File Up:

#### 4.4 - IT Infrastructure

4.4.1 - Number of classrooms, seminar halls and demonstration rooms linked with inte enabled ICT facilities (data for the academic year)

#### 13

#### File Description

Number of classrooms and seminar halls and demonstration rooms linked with internet /Wi-Fi-enabled ICT facilities (Data Template)

Geo-tagged photos of the facilities

Any other relevant information

4.4.2 - Institution frequently updates its IT facilities and computer availability for student . Describe computer availability for students and IT facilities including Wi-Fi with the date of updation within 100 - 200 words

The institute offers round the clock high speed Internet connectivi throughout the campus via its scalable high end optical fibre and k secured Wi-Fi network encompassing Boys and Girls hostels, Cafeteri Library, Auditorium and Seminar halls.

All the lecture halls, demonstration rooms and seminar rooms are we with the Audio Visual Aids and are ICT - Enabled. College campus is enabled and stakeholders can access internet from anywhere in the  $\mathsf{c}$ 

The Master Plan of the college gives direction to the spatial/infra planning and development in sync with the academic growth. The coll technology enabled learning spaces, network resource centre, comput with high speed internet in the all the departments and the library

Dc

learning outcomes. We have a full-fledged IT support team to mainta facilities. The laboratories and clinical spaces are also equipped end equipment and software wherever necessary.

By continuously upgrading the systems and infrastructure the instit to build faster and better internet availability to the faculty as students, which is expected to result in enhanced web based knowled

File Description	Documents
Documents related to updation of IT and Wi-Fi facilities	https://itsdentalcollege.com/sites/de /IT%20Policy.pdf
Any other relevant information	nil

#### 4.4.3 - Available bandwidth of internet connection in the Institution (Leased line) Opt any D. 50 MBPS - 250MBPS one:

File Description	Do
Details of available bandwidth of internet connection in the Institution(Data Template)	
Bills for any one month of the last completed academic year indicating internet connection plan, speed and bandwidth	
Any other relevant information	

#### 4.5 - Maintenance of Campus Infrastructure

# 4.5.1 - Expenditure incurred on maintenance of physical and academic support faciliti salary component, during the year (INR in lakhs)

496.87

File Description

Audited statements of accounts on maintenance o f physical facilities and academic support facilities duly certified by Chartered Accountant / Finance Officer

Details about approved budget and expenditure on physical and academic support facilities (Data templates)

Any other relevant information

4.5.2 - There are established systems and procedures for maintaining and utilizing physica support facilities - laboratory, library, sports facilities, computers, classrooms etc. Described of systems and procedures for maintaining and utilizing physical and academic support face maximum of 100 -200 words.

The institution has assigned specific teams for sanitation work, el civil work, and plumbing services to maintain the existing faciliti monitor all these teams, there is a separate supervisor for Dental Surya Hospital, and Residential complex (Faculty residences& UG/PG

The institution is having Complaint Management Software (CMS). The automatically assigned to the resolver depending on the nature of t

C

complaint. The turnaround time to resolve any complaint is 02 days.

PMS: PREVENTIVE MAINTENANCE SYSTEM: We follow PMS for all major equ RO, Dental Chair, Fire Hydrant & AC, etc. Where our In-house teamwore regular intervals to ensure the proper working of the above. Post-i the equipment standard checklist is updated. The maintenance team k of frequently required spare parts & other small instruments for ea access & repair.

AMC: ANNUAL MAINTENANCE CONTRACT: We have AMC for all major equipme Lift, Central AC Unit, and Compressor & Solar Water Heater, etc. Th includes routine and preventive maintenance as well as breakdown ma if and when required. Maintenance services are provided within 24 h of an emergency call-out.

File Description	Documents
Minutes of the meetings of the Maintenance Committee	Online maintenence system via so:
Log book or other records regarding maintenance works	https://itsdentalcollege.com/sites/de: /4.5.1%20log%20book.pdf
Any other relevant information	nil

#### STUDENT SUPPORT AND PROGRESSION

#### 5.1 - Student Support

5.1.1 - Number of students benefited by scholarships/ freeships / fee-waivers by Gove Governmental agencies / Institution during the year

#### 115

File Description	Document
Attested copies of the sanction letters from the sanctioning authorities	Vi
List of students who received scholarships/ free ships/fee-waivers	Vi
Any other relevant information	No Fi
Data template	Vi

5.1.2 - Capability enhancement and development schemes employed by the Institution for students:
Soft skill development Language and communication skill development Yoga and wellness Analytical skill development Human value development Personality and professional development Employability skill development

File Description	Documents
Any other relevant information	No File Uploaded
Link to Institutional website	https://itsdentalcollege.com/sit/ /files/5.1.2%20(2).pdi

Details of capability enhancement and development schemes(Data Template)

#### View File

# 5.1.3 - Number of students provided training and guidance for competitive examinatic counseling offered by the Institution during the year

## 100

File Description	Documents
List of students benefited by guidance for competitive examinations and career counselling during the year (Data template)	<u>View File</u>
Institutional website. Web-link to particular program/scheme mentioned in the metric	https://itsdentalcollege /default/files/5.1.
Copy of circular/ brochure/report of the event/ activity report Annual report of Pre-Examination Coaching centres	<u>View File</u>
list of students attending each of these schemes signed by competent authority	View File
Any other relevant information	No File Uploade

5.1.4 - The Institution has an active international student cell to facilitate study in India Describe the international student cell activities within 100 - 200 words

International Students Cell (ISC) strives for the welfare of the ir student community; organize interactive discussions, seminars, proc themes of cultural integration, generating awareness about unity ir

Institution has adopted the multi modal three pronged approach towa extending the benefits of its program to international students thr academic interactions with students and faculty. There is ample use technology for regular interaction with international students. Rol International Student Cell: ISC is integrated into the organization to develop and implement its policy ensuring internationalization a which contribute to many strategies of college objectives. Providir services for international students and applicants seeking, support facilitating opportunities for college staff and students to experi academic life at international partner universities through exchang Major Activities of the Cell 1. Orientation program: 2. Data on Int students 3. Registration in FRO (Foreigner's Registration office) 4 Implementation of IVFRT (Immigration, Visa and foreigners Registrat Tracking) 5. Counseling 6. Mentoring Many of the alumni students of institution are well placed at various international university pur specialization and super specialization programs successfully for w international student cell also plays a vital role of bridging the gap.

File Description	Documents
For international student cell	https://itsdentalcollege.com/sites/defau /5.1.4%20(1).pdf

Any other relevant information		nil	
5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances / prevention of sexual harassment and prevention of ragging Adoption of guidelines of Regulatory Bodies Presence of the committee and mechanism of receiving student grievances (online/ offline) Periodic meetings of the committee with minutes Record of action taken		A All of th	e Above
File Description		Documents	
Minutes of the meetings of student Grievance Redressal Committee and Anti-Ragging Committee/Cell			View File
Circular/web-link/ committe objective of the metric	ee report justifying the		dentalcollege. lt/files/5.1.5
Details of student grievance (Data template)	s and action taken		View File
Any other relevant informat	ion		View File

## 5.2 - Student Progression

5.2.1 - Number of students qualifying in state/ national/ international level examination the year (eg:NET/SLET/GATE/GMAT/CAT/ GRE/TOEFL/Civil Services/State government  $\epsilon$ 

5.2.1.1 - Number of students qualifying in state/ national/ international level examina GMAT/ GPAT/ CAT/ NEET/ GRE/ TOEFL/ PLAB/ USMLE/ AYUSH/ Civil Services/ Defence/ l government examinations/ AIIMSPGET, JIPMER Entrance Test, PGIMER Entrance Test et year.

#### 46

File Description	Doc
List of students qualifying in state/ national/ international level examinations during the year (Data template)	
Pass Certificates of the examination	
Copies of the qualifying letters of the candidate	
Any other relevant information	

## 5.2.2 - Number of outgoing students who got placed / self-employed during the year

47

File Description	Docume
Annual reports of Placement Cell	<u>v</u>
Self-attested list of students placed /self-employed	No F

5.2.2 Number of the graduated students of the preceding year who have progressed	
Any other relevant information	<u>v</u>
Details of student placement / self-employment during the year (Data template)	<u>v</u>

# 5.2.3 - Number of the graduated students of the preceding year, who have progressed education

#### 28

1

File Description	Documents
Supporting data for students/alumni as per data template	No Fil
Details of student progression to higher education (Data template)	Vi
Any other relevant information	Vi

### 5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultura inter-university / state /national / international events (award for a team event should one) during the year

File Description	Documents
Duly certified e-copies of award letters and certificates	Viev
Any other relevant information	No File

5.3.2 - Presence of a Student Council, its activities related to student welfare and studen in academic & administrative bodies/ committees of the Institution. Describe the Student activities related to student welfare and student representation in academic & administra /committees of the Institution within 100 - 200words

The student council is a driven society comprising of highly motiva who strive towards student welfare and betterment. The objective are

1. To bond the Management, Teachers and students together for estak congenial atmosphere in the campus.

2.To be a medium for representing the problems and difficulties fac students with the authorities of the college administration as well at acceptable solutions.

3. To play an active role for enhanced performance of the students and all round development.

4. To work towards the development of the college. Whenever the stuissues or grievances, the student council takes necessary steps to immediate notice of the concerned authorities.

Representation of students in committees and clubs such as Outreach Patient Committee, Cultural Committee, NSS Committee, Sports Commit Environmental Committee, Cricket, badminton clubs etc.

This has helped the students to involve in the affairs of the colle

strengthen the skill set and team spirit. Student council is also t to bridge with the Student Council of other colleges, particularly organization of sports and cultural activities which increases the of the college.

File Description	Documents
Reports on the student council activities	https://itsdentalcollege.com/sites/defa /5.3.2%20(1).pdf
Any other relevant information	nil

# 5.3.3 - Number of sports and cultural activities/competitions organised by the Institut year

#### 16

File Description	Docu
List of sports and cultural activities / competitions organized during the year (Data Template)	
Report of the events with photographs	
Any other relevant information	

## 5.4 - Alumni Engagement

5.4.1 - The Alumni Association is registered and holds regular meetings to plan its involve developmental activates with the support of the college during the year. Describe the cor Alumni Association to the Institution during the year within 100 - 200 words

The following are the events organised by the Alumni Assiciation du year:

1.Alumni's Guest Lecture by Dr. Divya Khanna, BDS Batch (2003) 25th 2020

2.Alumni Meet 23rd February, 2020 3.Alumni Webinar on "Relevance ar of tobacco cessation during COVID-19 pandemic" by our distinguished Sumedha Kushwaha on the occasion of World No Tobacco Day 29th May,

4.Alumni Webinar Series, a Webinar on "`Precision Implantology as w do we? By alumni, Dr. Prafull Das Gupta 6th June, 2020

5.Alumni Webinar on "Oral Cancer and Expectations from Dental Surge Gaurav Singh 10th June, 2020 6.Alumni webinar on "Expanding the scc orthodontic anchorage with micro implants" by Dr. Karan Tangri 16th

7.Alumni Webinar on "Regenerative Therapy in Periodontal Infrabony Dr. Bhavna Jha Kukreja 26th June, 2020

File Description	Documents
Registration of Alumni association	under process

Details of Alumni Association activities	https://itsdentalcollege.com/sites/de /5.4.1%20(1).pdf	
Frequency of meetings of Alumni Association with minutes	<u>1 per year; not held in 2020 due</u>	
Quantum of financial contribution	INR 62,432.38	
Audited statement of accounts of the Alumni Association	not registered so no audi	
5.4.2 - Provide the areas of contribut Alumni Association / chapters during Financial /kind Donation of books /Jo /volumes Students placement Studen Institutional endowments	the year ournals C. Any 2 or 3 of the Above	

File Description	Docume
List of Alumni contributions made during the year	<u>v</u>
Extract of Audited statements of highlighting Alumni Association contribution	No Fi
Certified statement of the contributions by the head of the Institution	
Any other relevant information	No Fi

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

## 6.1 - Institutional Vision and Leadership

6.1.1 - The Institution has clearly stated Vision and Mission which are reflected in its acad administrative governance. Describe the Vision and Mission of the Institution, nature of go perspective plans and stakeholders' participation in the decision-making bodies highlighti leading to Institutional excellence.

A vision of an institute is a declaration used to articulate future order to achieve and empower them. We at I.T.S. DENTAL COLLEGE, MUF believes in ideals, our core organizational values, and long-term c for the welfare of learning students. Learning is all about experie the ability to push an ordinary student toward being the competent confident one in their field. Therefore, the vision of our institut "Inspired learning for the healthcare of tomorrow" I.T.S. institute providing the best knowledge to the students in both theoretical ar approaches. To guide the growing scholars on the right path, the ir provides mentors to each one of them for their queries. With the ir of advanced radiographic examinations like CBCT, undergraduates and postgraduates are significantly more transparent in diagnosis and t planning which directly has a positive impact on patients' health. I well vocalized by Chris Anderson - "nail the basics first, detail t later" To upskill the undergraduates in basics before they set foot postings, general and dental anatomy lectures correlating with radi lectures are integrated into their course.

File Description	Documents
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Vision and Mission documents approved by the College bodies	https://itsdentalcollege.com/sit /files/6.1.1.pdf
Achievements which led to Institutional excellence	https://itsdentalcollege.com/sit /files/6.1.1.pdf
Any other relevant information	https://itsdentalcollege.com/sit /files/6.1.1.pdf

6.1.2 - Effective leadership is reflected in various Institutional practices such as decentra participative management. Describe the organogram of the college management structure functioning system highlighting decentralized and participatory management and its outco Institutional governance within 100 - 200 words

1. Principal Level · The Governing Body delegates all the academic a operational decisions to the Academic headed by the principal..2. F LevelFaculty members with the guidance of head of department are er inspired to develop leadership skills.3. Student Level Students pla role as a coordinator of co-curricular and extracurricular activiti service group coordinator.

Committee/cell/Coordinator

Roles

Principal

Implementation and monitoring of academic and administrative system coordinating with head of departments for institutional functioning outcomes

Academic

Academic development and monitoring progress of various teaching/le processes

Admission Committee

Facilitating admission of undergraduate and postgraduate students

Examination committee

Responsible for organising Internal & University examination activi

Research committee

In charge of research activities

Cultural&sports committee

Planning, execution and supervision of cultural and sports activiti

Student grievances cell

Attending and redressal of student's problems

Women grievance cell
Attending and redressal of women grievances
Library Committee
Managing learning resources in form of books, magazines, journals a
Anti-ragging committee
Prevention and action against ragging cases
Materials management committee
Managing materials required
Condemnation committee
Condemnation committee
infection control committee
infection control
Pharmacy and therapeutics committee
Committee decides which drugs will appear on
formulary

File Description	Documents
Relevant information /documents	https://itsdentalcollege.com/sites/defa /6.1.2.pdf
Any other relevant information	https://itsdentalcollege.com/sites/defa /6.1.2.pdf

## 6.2 - Strategy Development and Deployment

6.2.1 - The Institutional has well defined organisational structure, Statutory Bodies/comm College with relevant rules, norms and guidelines along with Strategic Plan effectively de the write-up within 100 - 200 words

The ITS dental college has a well organised structure comprising of Chairman, Vice Chairman, Secretary, Chief administrator, Administra Director PG Studies and Principal. The institution's managing commi headed by the Chairman, and the organisational hierarchy helps in t channelized decision making process, taking into consideration all for smooth running of the institution. The academic sector is susta carefully following a predetermined schedule laid down by the insti the proposals at the academic level are discussed at the HOD meetir presence of the Director PG studies and the Principal, and the matt subsequently forwarded to the Chairman and discussed at the IQAC me the administrative level, the proposals are put forth by the admini various policies with regard to both administrative and academics a collectively formulated, discussed and implemented in a high level implementation of the policies formulated and depending upon the na work to be executed, various committees have been formulated viz. t and IQAC Committee which evaluate departmental conduct and performs audits on a usual basis.

File Description	Documents
Minutes of the College Council/ other relevant bodies for deployment/ deliverables of the strategic plan	https://itsdentalcollege.com/s /files/NAAC%206.2.1.j
Any other relevant information	https://itsdentalcollege.com/s /files/NAAC%206.2.1.j
Organisational structure	https://itsdentalcollege.com/s /files/NAAC%206.2.1.j
Strategic Plan document(s) <u>https://itsdentalcolleg</u> <u>/files/NAAC%20</u>	
6.2.2 - Implementation of e-governance in are of operation Academic Planning and Developm Administration Finance and Accounts Student Admission and Support Examination	

File Description	
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Data template

Institutional budget statements allocated for the heads of E\_governance implementation

e-Governance architecture document

Screen shots of user interfaces

Policy documents

Any other relevant information

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff their career development/ progression

1. Outstanding association Scheme: For employees who have completed more years of service in ITS.

2. Interest-free loan/ Advance Salary: The College provides for a s advance to meet unforeseen and additional expenditures in case the completed a minimum of one year of service subject to the approval Principal/Director, College Authorities.

3. Provident funds made available to staff and faculty as per Emplc Provident Fund and Miscellaneous Provisions Act (1952).

4. Employee state insurance scheme(ESIC Act 1948) is adopted by the for the welfare of the staff and faculty.

5. Free/Subsidized Health Care: Free/subsidized consultation, exami investigation, and treatment are available for staff and faculty, a members, under the 'I.T.S.Health Care system. 6. Insurance against injury from accidents -Staff and faculty are insured against death due to accidents.

7. Financial concession for admission of children/spouses of facult to any undergraduate and postgraduate programs run by the managemer Accommodation to staff and faculty are provided within the campus.

9. Incentive scheme for the marriage of staff or his/her immediate also exists in the institution. 10. Maternity benefits (according t benefit act, 1961 amended in 2017)-Women employees are given the be paid maternity leave.

File Description	Documents
Policy document on the welfare measures	https://itsdentalcollege.com/sites/defau /NAAC%206.3.1%20&%206.3.2.pdf
List of beneficiaries of welfare measures	https://itsdentalcollege.com/sites/defau /NAAC%206.3.1%20&%206.3.2.pdf
Any other relevant document	https://itsdentalcollege.com/sites/defau /NAAC%206.3.1%20&%206.3.2.pdf

6.3.2 - Number of teachers provided with financial support to attend conferences / we towards membership fee of professional bodies during the year

0

File Description

Details of teachers provided with financial support to attend conferences, workshops etc. during the year (Data Template)

Policy document on providing financial support to teachers

List of teachers provided membership fee for professional bodies

Receipts to be submitted

Any other relevant information

6.3.3 - Number of professional development / administrative training programmes orga University for teaching and non- teaching/technical staff during the year (Continuing e programmes, entrepreneurship development programmes, Professional skill developm programmes, Training programmes for administrative staff etc.,)

2

#### File Description

List of professional development / administrative training programmes organized by the Institution during the year and the lists of participants who attended them (Data template)

Reports of Academic Staff College or similar centers Verification of schedules of training programs

Copy of circular/ brochure/ report of training program self conducted program may also be considered

Any other relevant information

6.3.4 - Number of teachers undergoing Faculty Development Programmes (FDP) includ programmes during the year (Orientation / Induction Programmes, Refresher Course, Course etc.)

32

File Description

Days limits of program/course as prescribed by UGC/ AICTE or Preferably Minimum one day programme conducted by recognised body/academic institution

Any other relevant information

Details of teachers who have attended FDPs during the year (Data template)

E-copy of the certificate of the program attended by teacher

6.3.5 - Institution has Performance Appraisal System for teaching and non- teaching staff. functioning of the Performance Appraisal System for teaching and nonteaching staff withi words

Institution has Performance Appraisal System for teaching and nonstaff. Institution has a periodic review system for faculty perform is held in the month of january every year. Based on performance of members they are graded into 3 categories: A, A+ and A-. Appraisal decided based on these categories. The categories are based on the work, research, student's feedback and extracurricular activities c Faculty members are called individually by management by princial/c the areas of improvement are discussed along with any hurdles that faced i executing their roles. Also a feedback is taken regarding a teaching methodology that needs to be introduced and for overall in department.

File Description	Documents
Performance Appraisal System	https://itsdentalcollege.com/sites/defaul /Professor%20KRA.pdf
Any other relevant information	https://itsdentalcollege.com/sites/defaul /Reader%20KRA.pdf

## 6.4 - Financial Management and Resource Mobilization

## 6.4.1 - Institutional strategies for mobilisation of funds and the optimal utilisation of reso

The Institution monitors the effective and efficient use of financi through the system of internal audits. It has appointed an Internal who on regular basis conductsinternal audits. The scope of the inte includes an audit of all the transactions of the Institute, verific reconciliation, and checking of payroll of the Institute.

While verifying the accounting vouchers, the internal auditor adopt auditing standards to ensure the following: Bexpenditure is within permissible limit of the budgeted amount, At the time of recordin purchase of material, the transaction is supported by approved requ gate pass, and proper material inward note availing of services, the transaction is supported by the purchase as approved by the appropriate authority, An appropriate authority, An appropriate accounting head is selected for record: transaction, The transaction, as recorded, complies with all the requirements with respect to TDS on payment to contractors/Professi ESI, etc., if applicable,

File Description	Documents
Resource mobilization policy document duly approved by College Council/other administrative bodies	https://itsdentalcollege.com/sites/de /Audit%20Report%2020-21%20(1)
Procedures for optimal resource utilization	https://itsdentalcollege.com/sites/de /OPTIMAL%20RESOURCE%20UTILIZATI
Any other relevant information	https://itsdentalcollege.com/sites/de /OPTIMAL%20RESOURCE%20UTILIZATI

6.4.2 - Institution conducts internal and external financial audits regularly. Enumerate the and external financial audits carried out during the year with the mechanism for settling objections within 100 -200 words

Reconciliation of fees is done on half yearly basis and verified by auditor to ensure the following:

- Approved fee or hostel fee has been due to the accounts of the
- Fees has been due to the accounts of all the students studying Institute,
- Hostel fee has been due to the account of all the students who in the hostel,
- In case fee (either academic or hostel) has been reversed due t withdrawal or left the hostel, the same has been duly approved director,
- In case student has left the hostel then, hostel fees for the p during which student did not stay in hostel has been reversed,

Verification of payroll is done by internal auditor to ensure the f

• Salary, as paid to all the employees, is in accordance with the

salary structure and workings days as approved by HR.

- Salary structure of new joiner is as per the salary structure a by the director,
- In case, there is revision in salary, then revised salary struc per the structure as approved by the director,
- In case, there is revision in salary, then arrear as paid with is calculated correctly,
- Proper TDS is being deducted on monthly basis in accordance wit Act, 1961
- Proper PF & ESI are being deducted in accordance with the appli

File Description	Documents
Documents pertaining to internal and external audits for the last year	https://itsdentalcollege.com/sites/def /Audit%20Report%2020-21%20(1).1
Any other relevant information	https://itsdentalcollege.com/sites/def /Audit%20Report%2020-21%20(1).j

## 6.4.3 - Total Grants received from government/non-government bodies, individuals, p during the year (INR in Lakhs)

5 5	Funds/grants received from nongover (INR in Lakhs)
1644681	NIL

File Description

Audited statements of accounts for the year

Copy of letter indicating the grants/ funds received by respective agency as stated in metric

Provide the budget extract of audited statement towards Grants received from Government / non-government bodies, individuals, philanthropist duly certified by chartered accountant/ Finance Officer

Information as per Data template

Any other relevant information

## 6.5 - Internal Quality Assurance System

6.5.1 - Institution has a streamlined Internal Quality Assurance Mechanism. Describe the I Assurance Mechanism in the Institution and the activities of IQAC within 100 - 200 words

The institution has an efficient and organized internal quality ass mechanism. The IQAC of the institution constitutes the principal, representatives from teachers, industrialists/employers, students, management, administrative/ technical staff, and external experts. IQAC meetings are conducted where different quality-related issues discussed withIQAC members. The academic activities of both BDS and programs are closely monitored to maintain quality. Action taken re produced and the actions to be taken are forwarded to the concerned head/ faculty/ staff member. New initiatives to be taken are also d documented. The respective committee heads/ concerned faculty or st then take the required action. Also, to maintain quality, regular a academic audits, clinical audits, material audits, sterilization ar control audits, etc are conducted and the report is submitted to th Quality Assurance cell.

Various academic and administrative committees assess, review, and quality of academic, healthcare, and administrative processes, and outcomes are evaluated with consequent inputs given to the concerne for implementation of reforms. The academic committee meets every c discusses the academic activities including the teaching-learning p academic schedules, curriculum delivery and enrichment, result anal academic achievements.

File Description	Documents
The structure and mechanism for Internal Quality Assurance	https://itsdentalcollege.com/sites/de /IQAC%20minutes%20(A).pdf
Minutes of the IQAC meetings	https://itsdentalcollege.com/sites/de /IQAC%20minutes%20(A).pdf
Any other relevant information	https://itsdentalcollege.com/sites/de /IQAC%20minutes%20(A).pdf

6.5.2 - Number of teachers attending programs/ workshops/ seminars specific to quali in the year (Please exclude participations in Faculty Development Programmes (FDP) r metric 6.3.4)

File Description	
Details of programmes/ workshops/ seminars specific to quality improvement attended by teachers during the year	
List of teachers who attended programmes/ workshops/ seminars specific to quality improvement during the year	
Certificate of completion/participation in programs/ workshops/ seminars specific to quality improvement	
Information as per Data template	
Any other relevant information	
5.5.3 - The Institution adopts several Quality	

# documents for accreditation bodies (NAAC, NBA, ISO, NIRF, NABH, NABL etc.,)

File Description	Documents
Information as per Data template	View File
Annual report of the College	<u>View File</u>
Minutes of the IQAC meetings	<u>View File</u>
Copies of AQAR	https://itsdentalcollege.com/sit /files/AQAR%20Report%202019-
Report of the feedback from the stakeholders duly attested by the Board of Management	<u>View File</u>
Report of the workshops, seminars and orientation program	View File
Copies of the documents for accreditation	<u>View File</u>
Any other relevant information	View File

## INSTITUTIONAL VALUES AND BEST PRACTICES

## 7.1 - Institutional Values and Social Responsibilities

7.1.1 - Total number of gender equity sensitization programmes organized by the Institute year

03

File Description	Docui
List of gender equity sensitization programmes organized by the Institution (Data template)	
Copy of circular/brochure/ Report of the program	
Extract of Annual report	
Geo tagged photographs of the events	

7.1.2 - Measures initiated by the Institution for the promotion of gender equity during the gender equity & sensitization in curricular and co-curricular activities, facilities for wome within 100 - 200 words

All the Institutional regulations, policies, and guidelines for adm recruitment, academic activities, extracurricular activities, and administrative bodies safeguard the interests of females.

Academic

-The Institution provides identical opportunities to both genders i curricular, co-curricular activities, cultural activities, and exte activities.

Every year Women's Day is celebrated by giving equal opportunity to

girls to present their views which helps in creating awareness with gender equality.

Safety and Security:

- All the hostels are segregated as per gender for the purpose of every hostel has separate wardens, security personnel, and empl gender categorization of hostels. Also 24-hour CCTV surveillance maintained in the college which helps to keep a check on anti-s activities.
- There are strict entry times in all girls' hostels. It is compute all the students to get their gate passes and leave forms duly the concerned authority.
- •
- Counseling:

The institution has a Student Counsellor and faculty mentor who sup individual students during their studies at the college.

Women Grievance Cell is specially meant to safeguard and promote we all female students and employees of the institute.

	File Description	Documer	its
Annual gender sensitization action plan		https://itsdentalcollege.com/si /files/GENDER%20ACTION%20PLAN	
	Specific facilities provided for women in terms of a. Safety and security b. Counselling c. Common Rooms d. Day care centre for young children	https://itsdentalcollege.com/s /files/GENDER%20FACILITIES%20	
Any other relevant information		nil	
7.1.3 - The Institution has facilities for alt sources of energy and energy conservation devices 1 Solar energy Wheeling to the Gr Sensor based energy conservation Biogas p Use of LED bulbs/ power efficient equipment		on rid plant	B. Any 3 or 4 of the Above
	File Description	Document	S
	Geotagged Photos		s://itsdentalcollege.com/sit /files/PICs%207.1.3.pd:
	Installation receipts	View File	
	Facilities for alternate sources of energy and energy conservation measures		No File Uploaded

Any other relevant information View File

7.1.4 - Describe the facilities in the Institution for the management of the following types and non-degradable waste (within 100 - 200 words) Solid waste management Liquid waste Biomedical waste management E-waste management Waste recycling system Hazardous c

#### radioactive waste management

The hospital has agreements with Synergy for the Management of bion waste. There is a separate designated area for the collection of wa department has an in charge to ensure proper disposal. The waste is at the point of generation and thus each dustbin is labeled with th waste to be disposed of in it.

E-waste as and when collected is disposed to a government authorize The last disposal of E-waste was in December 2019.

The institute has a water recycling plant. the recycled water is us watering the gardens and plants throughout the campus.

The general solid and liquid waste is collected as per the governme waste collection program.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	<u>https://itsdentalcollege.com/sites/default/f</u> /synergy%20waste%20management%20agreement-%20hospita
Geotagged photographs of the facilities	https://itsdentalcollege.com/sites/default/f /waste%20management%207.1.4%20pic.pdf
Any other relevant information	<u>nil</u>

7.1.5 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

File Description	Documents	
Geotagged photos / videos of the facilities	https://itsdentalcollege.com/s: /files/PIC%207.1.5.pc	
Installation or maintenance reports of Water conservation facilities available in the Institution	No File Uploaded	
Any other relevant information	No File Uploaded	
7.1.6 - Green campus initiatives of the Instit include: Restricted entry of automobiles Bat powered vehicles Pedestrian-friendly pathw Ban on use of plastics Landscaping with tree	ays B. Any 4 of the Above	

## plants

File Description	Documents
Geotagged photos / videos of the facilities if available	https://itsdentalcollege.com/sid /files/Pics%207.1.6.pd
Geotagged photo Code of conduct or visitor instruction displayed in the institution	No File Uploaded
Any other relevant information	No File Uploaded
Reports to be uploaded (Data Template)	View File

File Description	Document:
Geo tagged photos of the facilities as per the claim of the institution	Vi
Any other relevant information	No Fi
Data template	Vi
Relevant documents	No Fi

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment and harmony towards cultural, regional, linguistic, communal socioeconomic and other di 200 words).

The student community of the institution is very diverse hailing fr states of India including U.P, Delhi, Haryana, J &K, Assam, and Ker diversity of the students is reflected in the extra-curricular acti students are encouraged to participate and showcase their culture t awareness of our rich history as well as to celebrate regional fest is a uniform system in the institution to prevent socio-economic di build a feeling of belonging.

The institution is located in the easily accessible area of Muradna Ghaziabad on the Delhi-Meerut highway. It is in close proximity to residential communities and villages hence providing oral health ca underprivileged population. The college offers community health ser through its various outdoor activities in form of dental camps, con comprehensive medical care, and mobile and satellite clinics apart regular indoor treatment facilities. School dental programs/camps a every year and the children examined during these camps are given f treatment when they visit our dental hospital.

All the above-mentioned facilities for the patients are provided in of their caste, creed, color, sex, or socioeconomic background.

#### File Description

Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)

Any other relevant information/documents

7.1.9 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organized professional ethics programmes for students, teachers, administrators and other staff during the year Annual awareness programmes on Code of Conduct were organized during the year	B. Any 3 of the Above
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File Description	Documents
Information about the committee composition, number of programmes organized etc., in support of the claims	No File Uploaded
Web link of the code of conduct	https://itsdentalcollege.com/sit/ /files/Rule%20Book%20BDS%207
Details of the monitoring committee of the code of conduct	No File Uploaded
Details of Programs on professional ethics and awareness programs	No File Uploaded
Any other relevant information	View File
Institutional data in Prescribed format (Data Template)	View File

7.1.10 - The Institution celebrates/ organizes national and international commemorative festivals. Describe the efforts of the Institution in celebrating /organizing National and In commemorative days and events and festivals within 100 - 200 words

I.T.S Dental College has an annual calendar of events to celebrate international days and festivals. The days are divided among the va departments to plan activities to mark the allotted days. The manac faculty, and students of the college celebrate these days with full enthusiasm. Celebration of these commemorative days helps to promot relationships and a healthy work environment among students and fac Various activities like debate, poster presentations, lectures, Nuk and cultural programs are organized to celebrate these days. The ir celebrates various days related to the different specialties of der make students and the patient community aware of the importance and of a particular specialty. The institution also celebrates days rel widely prevailing diseases around the world to enhance community aw regarding their cure and prevention. These days include World Cance HepatitisDay, World AIDSday, World Mental HealthDay, International DisabilityDay, etc. Commemorative days related to social causes lik HealthDay, World No-TobaccoDay, World EnvironmentDay World Blood Dc International YouthDay, World ElderlyDayare also celebrated. regula Celebrating these days inculcates the feeling of social responsibil students and faculty towards the nation. To strengthen the bond bet and students the institution also celebrates Children'sDay and Teac

#### 7.2 - Best Practices

7.2.1 - Describe two Institutional Best Practices as per the NAAC format provided in the M within 100 - 200 words)

- 1. Research to Practice
  - 1. To overcome lapses in communication between researchers and pra and service delivery issues
  - 2. To emphasize Scientific publications of research on interventic effectiveness

The approach to selecting interventions or strategies for the treat conditions based on the best scientific evidence available.

Research-based clinical practice has motivated many dental school <u>c</u> carry forward this research and apply for many national grants like DST, CSIR, and various other senior and junior research fellowship

By bridging a gap between clinical practice and research various su outcomes have come around.

2. Technology to promote the digital transformation of higher educa

Use of various digital platforms for day to management of all aspec teaching, Learning, Patient management, and human resource manageme various platforms used are

Twak-To Software: The software is a chat portal to provide college and solve queries.

Online Public Access Catalogue: - Retrieval of books in the library

Library Automation Software- Alice For Windows: This software is in effective management of the central library.

Zoom, Quizzes, and Google meet for online teaching

Hr one software- salary and leaves of employees.

Almighty Help Desk: Complaints about infrastructure maintenance

Orion Software: Patient management, record keeping

#### Clinytics software- Online consultation.

File Description	Documents
Best practices page in the Institutional website	https://itsdentalcollege.com/sites/defa /Best%20Practices.pdf
Any other relevant information	nil

#### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution during the year in one area distinctive t thrust within 100 - 200 words

OUTREACH PROGRAMS

The overall well being of the society is of utmost priority to our

1. Our college has seven satellite centers rendering dental service and urban areas.

2. Dasna Jail postings for faculty to attend needs of the prisoners

3. Twofully equipped mobile dental vans -average of69 camps are hel every month

4. Colloboration with the National Service Scheme (NSS) in order to extended oral care to the poor and needy.

5.School dental camps

6. Village Adoption - I.T.S dental college has also adopted a villa (Sultanpur) with a population of 3200.

7.Spreading awareness about oral cancer is also a key part of patie at campsites.Patients with oral cancer, who cannot affordtreatments treated in our Dept of oral and maxillofacial surgery at minimal pc

8. Tobacco cessation unit has also been set up in Dept of public he dentistry to help patients leave deleterious habits and live a toba life.

9. Special attention is given to various events such as World Healt AIDS Day, World Breastfeeding Day, World No Tobacco Day, Internatic Day, World Cancer Day, World Environment Day, World Mental Health I

10. Collaboration with Amar Ujala, Ghaziabad for "Aparajita - 100 m smiles", an initiative undertaken by Amar Ujala.

File Description	Documents
Appropriate web page in the institutional website	https://itsdentalcollege.com/sites/def /UNIQUENESS%20(1).pdf
Any other relevant information	nil

## DENTAL PART

## 8.1 - Dental Indicator

8.1.1 - NEET percentile scores of students enrolled for the MBBS programme for the pacademic year

Number of students enrolled for	Range of NEET percentil e scores	Mean NEET
the MBBS programme during the	Mean NEET percentile score SDNEET	percentile
preceding academic year	percentile score	score
100	31.36-94.58	67.05

File Description	Doci
List of students enrolled for the BDS programme for the preceding academic year	
NEET percentile scores of students enrolled for the BDS programme during the preceding academic year.	
Any other relevant information	

8.1.2 - The Institution ensures adequate training for students in pre-clinical skills. Describ taken to improve pre-clinical skills along with details of facilities available for students su clinical skill labs

I.T.S Centre for Dental Studies and Research, Ghaziabad imparts pre training to UG students in all the clinical departments.ForUG stude training in the basics of Human Anatomy, Physiology, Biochemistry, Pharmacology, and Microbiology, and the development of oral tissues provided prior to handling the patients clinically. The MDS student their respective department's curriculum have pre-clinical training the objectives of the speciality related academic activities.State pre-clinical labs are provided for competency-based professional ec pave the road towards improved patient care, safety and satisfactic ArtificialSimulation Centre isequipped with the latest infrastructu visual aids for the skill development of both undergraduate and pos students so that they master all procedures before starting clinica Teachers give a centralized demonstration at their table and the st see the demonstration on their desks through TFT screens. The typod more optimal practice conditions to students, thus improving their skills of students.

Early Induction of Undergraduate Students is a unique concept intrc institute, wherein first year and second year BDS students are post rotational basis in dental clinics. The key objective of this schen accustom the fresher students to the world of clinical dentistry, k them closely discern the day-to-day proceedings of patient manageme

File Description	Documents	
Geo tagged Photographs of the pre clinical laboratories	Viev	
Any other relevant information	No File	

8.1.3 - Institution follows infection control protocols during clinical teaching during preceding academic year Central Sterile Supplies Department (CSSD) (records) Provides Personal Protective Equipment (PPE) while working in the clinic Patient safety manual Periodic disinfection of all clinical areas (Register) Immunization of all the care-givers (Registers maintained) Needle stick injury record	Α.	All	of	the	Above
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File Description

Central Sterile Supplies Department (CSSD) Register (Random Verification by DVV)

Disinfection register (Random Verification by DVV)

Immunization Register of preceding academic year

Relevant records / documents for all 6 parameters

Institutional Data in Prescribed Format (Data Template)

8.1.4 - Orientation / Foundation courses practiced in the institution for students entering clinics / internship. Describe in less than 100-200 words about Orientation for fresh stude ceremony Workshops on patient care (community skills, infection control, biomedical was professional ethics) Internship orientation Any other

White coat ceremony is a ritual organized every year for the 3rd ye students for welcoming and donning them to clinics.

BDS orientation program is organized to sensitize and orient new st towards the BDS curriculum, its requirement, scope, and opportuniti students are explained in detail regarding the DCI and the parent u norms relating to the attendance regulations, academic schedules, p work quota, and discipline.

MDS orientation is also organized for MDS students and they are exp rules, regulations & norms including their roles and responsibiliti their respective departments throughout their MDS journey.

Alumni guest lectures are held frequently for the students to explc career opportunities for final years and interns. Experiences of th the field of dentistry are shared with the students.

Early induction in the clinics for BDS 1st and 2nd year BDS student generate their interest and accustom the students to clinical denti sensitize them to patient management i.e., patient care- diagnosis treatment planning, patient management software, sterilization proc biomedical waste management.

The institute regularly organizes personalityDevelopment Programs f students and faculty. It is innovated to train students and faculty life skills and enhance their potential, enrich mind-sets towards  $\epsilon$  their own career.

File Description	Documents		
Orientation circulars	https://itsdentalcollege.com/sites/default/f /BDS%200rientation%208.1.4.1-converted.pd		
Programme report	https://www.itsdentalcollege.com/awareness-progra celebration-days-gallery		rogra
End Equipment f purposes in the Tomogram (CBC) morphometric so Dental LASER Ur based microscop microscopy/pola	ents are trained for using High for Diagnostic and therapeutic Institution. Cone Beam Computed T) CAD/CAM facility Imaging and oftwares Endodontic microscope nit Extended application of light by (phase contrast wrized microscopy/fluorescent nunohistochemical (IHC) set up	A.All of the Above	
File Description			
Invoice of Purcha	se		
Usage registers			
Geotagged photo	s of the facilities, and list of students	trained in the opted facilities	
Institutional Data	a in Prescribed Format (Data Template	)	
specialized clini treatment such clinic Implant cl	on provides student training in cs and facilities for care and as: Comprehensive / integrated inic Geriatric clinic Special health c Tobacco cessation clinic Esthetic	B. Any 4 or 5 of the	Above
File Description			Docur
Certificate from	the principal/competent authority		No I
Geotagged photo	s of the facilities, and list of students	trained in the opted facilities	
Any other relevant information			No
Institutional Data	in Proscribed Format (Data Tomplate	<b>\</b>	

Institutional Data in Prescribed Format (Data Template)

8.1.7 - Number of full-time teachers who have acquired additional postgraduate Degree /Fellowships beyond the eligibility requirements from recognized centers/universities abroad. (Eg: AB, FRCS, MRCP, FAMS, FAIMER & IFME, Fellowships, Ph D in Dental Eligibility the year

0

### File Description

List of fulltime teachers with additional Degrees, Diplomas such as AB, FRCS, MRCP, FAMS, FAIMER/IFME Fellowships, Ph D in Dental Education etc. during the year

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Attest ed e-copies of certificates of postgraduate Degrees, Diplomas or Fellowships

Any other relevant information

Institutional Data in Prescribed Format (Data Template)

8.1.8 - The Institution has introduced objective methods to measure and certify attainme clinical competencies by BDS students/interns as stated in the undergraduate curriculum Council of India.

The institution follows the curriculum as prescribed by the Dental India.

For the Theoretical portion, the students have terminal examination regular vivas and MCQs so that the students may self-assess themsel intern students were also exposed to regular MCQ examinations where wise online exam was conducted on one day and subsequent day a disc held.

Various clinical skill sets prescribed by the DCI are evaluated dur clinical postings by means of objective structured examination as w through clinical competency examinations. For this, the departments devised their own set examinations for which the student can appear they feel confident in a given skill set. once the student has comp competency examinations of a department they are given advanced pat for that respective department.

File Description	Documents
Report on the list and steps taken by the College to measure attainment of specific competencies by the BDS students/interns stated in the undergraduate curriculum during the year	<u>https://itsdentalcollege</u> /default/files/OSC
Geotagged photographs of the objective methods used like OSCE/OSPE	https://itsdentalcollege /default/files/OSCE%20PIC
List of competencies	https://itsdentalcollege /default/files/skills%20
Any other relevant information	Nil

8.1.9 - Number of first year students, provided with prophylactic immunization agains communicable diseases like Hepatitis-B during their clinical work during the year.

	Number of First year students immunization /prophylaxis		
100	100		

### File Description

Policies documents regarding preventive immunization of students, teachers and hospital staff likely to be exposed to communicable diseases during their clinical work

List of students, teachers and hospital staff, who received such immunization during the preceding academic year

Any other relevant information.

Institutional Data in Prescribed Format (Data Template)

8.1.10 - The College has adopted methods to define and implement Dental graduate attrisystem of evaluation of attainment of such attributes.

A graduate should be able to demonstrate the following skills neces practice of dentistry.

1. Able to diagnose and manage various common dental problems encour general dental practice keeping in mind the expectations and the ri society to receive the best possible treatment available wherever p

2. Acquire the skill to prevent and manage complications if encount carrying out various surgical and other procedures.

3. Possess the skill to carry out certain investigative procedures ability to interpret laboratory findings.

4. Promote oral health and help prevent oral diseases where possibl

5. Competent in the control of pain and anxiety among the patients dental treatment.

Each department has a clinical competency exam to evaluate the skil related to that particular department.

File Description	Documents	
Dental graduate attributes as described in the website of the College.	https://itsdentalcollege.com/site /files/skills%208.1.10.pc	
Any other relevant information.	Nil	

8.1.11 - Per capita expenditure on Dental materials and other consumables used for st during the year. [Amount in INR (Lakhs)]

0.20 lakh

File Description	Documents
Audited statements of accounts.	Viev
Any other relevant information	No File
Institutional Data in Prescribed Format (Data Template)	View

8.1.12 - Establishment of Dental Education Department by the College for the range and c Development Programmes in emerging trends in Dental Educational Technology organized

The Dental Education Unit (DEU), is an initiative develop interac theteaching faculty of clinical\non-clinical departments and the st unit was formed for the welfare of the students as well as faculty

themopportunities to update themselves with the knowledge of emergi and the latest technologies in the field of dentistry.Apart from it focus on the students, the DEU also contributes immensely to the ac events of the institution. All the academic events organized by the committees are coordinated and synchronized by the DEU.

The DEU help in the overall enhancement of knowledge and comprehens application of dental education. It focuses on healthy interaction faculty and students for the exchange of their knowledge.

The academic events of DEU include

- 1. Programs for academic and clinical enrichment of students
- 2. Faculty Development Programs for the faculty
- 3. Guest lectures by renowned faculty and clinicians
- 4. Conferences/workshops in coordination with the departments.
- 5. Lectures by the Alumni of the college.

File Description	Documents
List of seminars/conferences/workshops on emerging trendsin Dental Educational Technology organized by the DEU year- wise during the year.	https://itsdentalcolle /default/files/8.1
List of teachers who participated in the seminars/conferences/ workshops on emerging trends in Medical Educational technology organized by the DEU of the College during the year	All Faculty Members a
Any other relevant information	Nil